

	A	B	C	D	E	F	G	H	I	J
2	RISK and AUDIT PERFORMANCE COMMITTEE BUSINESS PLANNER									
3	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.									
4	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	Directorate	Update/Status	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
5	17 June 2025									
6	Standing Item	Directions Tracker	To present the six-monthly update on the status of Directions made by the Integration Joint Board (IJB) to Aberdeen City Council (ACC) and NHS Grampian (NHSG).	HSCP.25.043	Alison MacLeod	Alison MacLeod	ACHSCP	On the agenda		
7		Approval of Unaudited Accounts	To present the draft annual accounts.	HSCP.25.039	Amy McDonald	Amy McDonald	ACHSCP	Last presented to RAPC on 4 June 2024		
8		Review of Duties and Year End Report - Annual Review of RAPC	To present a review of reporting for 2025/26 and an early draft intended schedule of reporting for 2024/25 to provide assurance that the Committee is fulfilling all the duties as set out in its terms of reference.	HSCP.25.040	Alison Macleod	Amy McDonald	ACHSCP	On the agenda. Last presented to RAPC on 4 June 2024		
9		Internal Audit Annual Report	To provide the Committee with Internal Audit's Annual Report for 2024/25.	HSCP.25.041	Jamie Dale	Chief Internal Auditor	Governance	On the agenda. Last presented to RAPC on 4 June 2024 - this is an annual requirement.		
10		HSCP Commissioning - Internal Audit	To present the outcome from the planned audit of HSCP Commissioning that was included in the Internal Audit Plan	HSCP.25.042	Jamie Dale	Chief Internal Auditor	Governance	On the agenda		
11		Internal Audit Update Report	To provide an update on Internal Audit's work since the last update. Details are provided of the progress against the approved Internal Audit plans, audit recommendations follow up, and other relevant matters for the RAPC to be aware of.	HSCP.25.050	Jamie Dale	Chief Internal Auditor	Governance	On the agenda		
12	19.09.2023	Locality Planning Annual Reports	To present the locality plan annual reports 2024-25 for approval.	HSCP.25.037	Alison Macleod / Iain Robertson	Lead Strategy and Performance Manager	ACHSCP	On the agenda		
13	02.05.23	Primary Care Improvement Plan (Update)	On 3 December 2024 Members agreed that the Primary Care Improvement Plan would be reported to the IJB annually and also to RAPC annually as an interim report mid-cycle. (Went to IJB 19.11.24)	HSCP.25.044	Alison Penman	Emma King	ACHSCP	On the agenda		
14	24.03.2025	Justice Social Work Service Delivery Plan 2025-29	To provide assurance regarding how the Justice Social Work Service intends to improve service delivery over the period 2025-29.	HSCP.25.045	Val Vertigans	Claire Wilson	ACHSCP	On the agenda		
15	01.05.2025	Health Improvement Fund Annual Report	To present the Health Improvement fund annual report 2023/24 for approval.	HSCP.25.046	Calum Leask	Alison MacLeod	ACHSCP	On the agenda		
16		Delivery Plan Update	To provide assurance and relates to the progress of the Delivery Plan as set out within the ACHSCP Strategy Plan 2022-2025.	HSCP.25.049	Calum Leask	Alison MacLeod	ACHSCP	On the agenda		
17	27 August 2025									
18	23.04.2025	Budget Savings Update			CFO	CFO	ACHSCP			
19	Standing Item	Board Assurance and Escalation Framework (BAEF)	To note the Framework (reviewed by the Committee on an annual basis as per resolution on 26.08.2020)		Martin Allan	Business Manager	ACHSCP			

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4										
20		Workforce Plan Annual Update Report	To provide an overview of the current workforce and the progress made against the Workforce Plan Priorities - Members agreed at IJB in November 2022 to instruct the Chief Officer to report progress annually to the Risk, Audit, and Performance Committee. Last reported on 28 November 2023.		Stuart Lamberton / Grace Milne	Sandy Reid	ACHSCP			
21	19 November 2025									
22	19.09.2023	Justice Social Work Delivery Plan update 2024-25 and Performance Report	To present the Risk, Audit and Performance Committee with the updated Justice Social Work Service (JSWS) Annual Performance Report 2024/25. Last reported on 3 December 2024.		Val Vertigans	Chief Social Work Officer	ACHSCP			
23	08.01.2025	Strategic Risk Register			Martin Allan	Business and Resilience Manager	ACHSCP			
24	24 February 2026									
25										
26	2026 and TBC									
27	20.08.2024	Accounts Commission: IJB Finance and Performance Report 2025? (TBC Sarah Gibbon)	To provide a summary of the Accounts Commission's Finance and Performance Report for IJBs in 2025 and to provide assurance across the Accounts Commission's recommendations.		Sarah Gibbon	Amy McDonald	ACHSCP	HSCP.24.072 report reported to RAPC on 10 September 2024.		
28	12.06.2024	Adult Support and Protection - Biennial Report	To share the Adult Protection Committee (APC) Independent Convener's Biennial Report for 2024-26 for assurance purposes, in terms of the delivery and impact of 'adult support and protection' in the City.		Val Vertigans/ Claire Wilson	Claire Wilson	ACHSCP	Last reported 3 December 2024 - due late 2026		
29	Standing Item	External Audit Strategy 2025/26	To provide a summary of the work plan for Audit Scotland's 2025/26 external audit of Aberdeen City Integration Joint Board (IJB).		Anne MacDonald	Audit Scotland	Audit Scotland	Last considered at RAPC 30 April 2025		
30										